Reporting School:	Ludington Area Catholic School
School Year:	2023-2024
Drill # for The School Year:	#1/5 Fire
(Example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)	112/31/110

	School real.		2023-2	2024		
1	<b>Drill # for The Schoo</b> ple: #3/5 Fire; 1/2 Tornado;		#1/5 F	ire		
Гуре ој		, 1/3 200	I			
	<i>  Dilli.</i>					
x_	Fire Drill (5 require	ed; 3 drills in	the fall	, 2 in the rem	raining school year)	
	Tornado Safety Dr	•		•	•	
	-	•	•	·	ecember & 1 after January)	
	School Bus Emerg	ency Evacuat	ion Dril	I (3 required;	Forward, rear, and both)	
Time o	f Drill:	* A	t least or	ne drill is require	ed to not be during class time.	
x_	During class time	,,	LICUSE O.	ic urin is regun e	a to not be during class time.	
	In between classes	s/during class	change	es*		
	Recess or lunch tin	ne*				
	Other time when a	a significant n	umber	of the studer	nts are gathered but not in the classroom*	
	1					
Date 8	& Time of Drill:			9/:	14/2023 @ 10:25a	
Time required to evacuate/shelter/secure al (i.e. Last person to check or leave building)			ure all <sub>l</sub>	personnel:	2 min. 38 sec.	
	Number of Participa				98	
Enhan	Enhancements Made To Drill: Fire exit blocked, Scenario given, Missing Student, etc.			No		
	emarks or Observati			1		
Drill wa	as orderly; students fo	llowed instruc	tions. N	o issues.		
	••					
Nam	ne of School Princip	<b>al</b> (or designe	re):		Jan Bigalke	
S	Signature of School Principal:					
Name & Title of Person Conducting Drill: If drill conducted by someone other than principal						
Public S	Public Safety Agency Present For Drill				Name & Title	
—   E	Emergency Managen	nent Coordin	ator:			
L	.aw Enforcement Ago	ency:				
F	Fire Department:					

Documentation of completed School Safety Drills shall be posted to school website within 30 days and maintained for 3 years per MI Fire Prevention Code PA 207 of 1941, as amended.

Reporti	ing School:	Ludingto	udington Area Catholic School 023-2024 2/5 Fire				
Scho	ol Year:	2023-202					
_	ne School Year: /2 Tornado; 1/3 Lockdown)	#2/5 Fire					
Type of Drill:							
Y	5 required; 3 drills in	the fall, 2	in the rem	aining schoo	ol year)		
Tornado S	Safety Drills (2 require	ed in the so	chool year	1 in March	)		
Lock Dowi	n/Shelter-In-Place (3	required;	1 before D	ecember &	1 after January)		
School Bu	s Emergency Evacuat	ion Drill (3	3 required;	Forward, re	ar, and both)		
Time of Drill:	* A	t least one a	Irill is require	d to not be du	ring class time.		
During clas	ss time						
x_ In between	n classes/during class	changes*	:				
Recess or I	lunch time*						
Other time when a significant number of the students are gathered but not in the classroom							
Date & Time of Dr		9/2	2/2023 12:15	5 p.m.			
Time required to evacuate/shelter/secure all (i.e. Last person to check or leave building)			rsonnel:		2 min. 22 sec.		
Total Number of P			83 (No pre-school classes)  Right after lunch/between classes				
Enhancements Ma	ade To Drill: To given, Missing Student, et	c.					
Drill Remarks or O							
Students were able t	to quickly respond to d	rill right aft	er lunch; st	aff with radio	os and emergency bind	ler.	
Name of School Principal (or designee):				J	an Bigalke		
Signature o							
Name & Title of Person Conducting Drill: If drill conducted by someone other than principal							
Public Safety Agei	ncy Present For Dri	II .			Name & Title		
Emergency M	/lanagement Coordin	ator:					
Law Enforcer	aw Enforcement Agency:						

School Emerg	gency Drills Do	cumentation Form				
Fire Department:						
	•	o school website within 30 days and maintained fol 207 of 1941, as amended.				
Reporting School:	Ludington Area Cath	nolic Central				
School Year:	2023-2024					
<b>Drill # for The School Year:</b> (Example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)	#3/5 Fire					
Type of Drill:						
Fire Drill (5 required; 3 drills in	n the fall, 2 in the rem	naining school year)				
Tornado Safety Drills (2 requi	ed in the school year	; 1 in March)				
Lock Down/Shelter-In-Place (3	required; 1 before D	ecember & 1 after January)				
School Bus Emergency Evacua	tion Drill (3 required;	Forward, rear, and both)				
Time of Drill: *	At least one drill is require	ed to not be during class time.				
x During class time	v					
In between classes/during class	In between classes/during class changes*					
Recess or lunch time*	Recess or lunch time*					
Other time when a significant	number of the studer	nts are gathered but not in the classroom*				
Date & Time of Drill:	10	)/03/2023 @9:30a				
Time required to evacuate/shelter/se (i.e. Last person to check or leave building)	cure all personnel:	4 min. 18 sec.				
Total Number of Participants:		102				
Enhancements Made To Drill: Fire exit blocked, Scenario given, Missing Student, e	tc.	Simulated blocked main entrance				
Drill Remarks or Observations:						
'Check and see team' (aides) verified 'sime entrance; lower el. Classes quickly recogn All radios and emergency folders present.	· ·	cuation; principal simulated blocked main ed to playground exit door in an orderly fashion.				
Name of School Principal (or design	ee):	Jan Bigalke, Principal				
Signature of School Principal:						
Name & Title of Person Conducting If drill conducted by someone other than pr						
Public Safety Agency Present For Dr	ill	Name & Title				

	School Emer	gency	Drills Do	cumentation Form			
_	Emergency Management Coord	inator:					
	Law Enforcement Agency:						
	Fire Department:						
Docui		-	•	o school website within 30 days and maintained for 207 of 1941, as amended.			
	Reporting School:	Luding	gton Area Cath	olic School			
	School Year:	2023-2	2024				
(Exa	<b>Drill # for The School Year:</b> ample: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown	#1/3 L	.OCKDOWN/sł	nelter in place			
Туре	of Drill:						
	_ Fire Drill (5 required; 3 drills	n the fall	, 2 in the rem	naining school year)			
	Tornado Safety Drills (2 requi	red in the	e school year	; 1 in March)			
	Lock Down/Shelter-In-Place (	3 require	d; 1 before D	ecember & 1 after January)			
	_ School Bus Emergency Evacu	ation Dril	l (3 required;	Forward, rear, and both)			
Time	of Drill:	At least or	ne drill is require	ed to not be during class time.			
x_	During class time						
	In between classes/during clas	In between classes/during class changes*					
	Recess or lunch time*	ecess or lunch time*					
	Other time when a significant number of the students are gathered but not in the classroom*						
Date	e & Time of Drill:		10,	/24/2023 @ 9:30 a			
	e required to evacuate/shelter/so st person to check or leave building)	cure all p	personnel:	Shelter in place: 42 seconds			
· ·	Il Number of Participants:			100			
Enho	ancements Made To Drill: kit blocked, Scenario given, Missing Student,	etc					
	Remarks or Observations:	cit.					
		urtains en	ngaged: cell ni	none correspondence maintained; all clear code			
	erstood.			Tonic correspondence maintained, un cicul code			
				7			
Na	<b>me of School Principal</b> (or desig	nee):		Jan Bigalke, Principal			
	Signature of School Principal	;					
Nam	e & Title of Person Conducting	Drill:					

	30100	JI LITIETS	CITCY	טט צווווט	Cumentation Form	
If dr	ill conducted by someone	other than pri	ncipal			
Pub	lic Safety Agency Pre	sent For Dri	11		Name & Title	
	Emergency Manager	nent Coordin	ator:			
	Law Enforcement Ag	ency:				
	Fire Department:					
Doc	• •			•	o school website within 30 days and maintained for 207 of 1941, as amended.	
	Reporting Scho	ol:	Luding	gton Area Cath	nolic School	
	School Year:		2023-2	2024		
(E	<b>Drill # for The Schoo</b> xample: #3/5 Fire; 1/2 Tornado		#1/2 T	ornado		
Тур	e of Drill:					
_	Fire Drill (5 requir	ed; 3 drills in	the fall,	, 2 in the rem	naining school year)	
_	x_ Tornado Safety Drills (2 required in the				; 1 in March)	
Lock Down/Shelter-In-Place (3 required				d; 1 before D	ecember & 1 after January)	
School Bus Emergency Evacuation Drill				I (3 required;	Forward, rear, and both)	
Time of Drill: * At least one drill is required to not be during class time.						
_x During class time						
	In between classes/during class change					
	Recess or lunch time*					
Other time when a significant number of the students are gathered but not in the classroom*					nts are gathered but not in the classroom*	
<b>Date &amp; Time of Drill:</b> 10/12/23 @ 8:50a						
Time required to evacuate/shelter/secure all p			ure all p	personnel:	2 min. 36 sec.	
Total Number of Participants:					98	
Enhancements Made To Drill: Fire exit blocked, Scenario given, Missing Student, etc.						
	Drill Remarks or Observations:					
Classes were evacuated to designated inner bathrooms as assigned; children seated with heads covered; staff with rosters, flashlights, radios/cell phones.						
N	ame of School Princip	<b>Dal</b> (or designe	ee):		Jan Bigalke, Principal	

Emergency Management Coordinator:  Law Enforcement/Fire Dept. Agency:  Fire Department  Documentation of completed School Safety Drills shall be posted to school website within 30 days and maintained is 3 years per MI Fire Prevention Code PA 207 of 1941, as amended.  Reporting School:  Ludington Area Catholic School  School Year:  2023-2024  Drill # for The School Year:  (Example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)  Type of Drill:  Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)  Tornado Safety Drills (2 required in the school year; 1 in March)  Lock Down/Shelter-In-Place (3 required; 1 before December & 1 after January)  School Bus Emergency Evacuation Drill (3 required; Forward, rear, and both)  Firme of Drill:  * At least one drill is required to not be during class time.  During class time  In between classes/during class changes*  Recess or lunch time*  Other time when a significant number of the students are gathered but not in the classroom*  Date & Time of Drill:  Time required to evacuate/shelter/secure all personnel:  [Le. Lost person to check or leave building)	<u>U</u>					
Public Safety Agency Present For Drill   Name & Title	Signature of School Principal:					
Emergency Management Coordinator:  Law Enforcement/Fire Dept. Agency:  Fire Department  Documentation of completed School Safety Drills shall be posted to school website within 30 days and maintained in 3 years per MI Fire Prevention Code PA 207 of 1941, as amended.  Reporting School:  Ludington Area Catholic School  School Year:  Drill # for The School Year:  (Example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)  Fire Drill:  Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)  Tornado Safety Drills (2 required in the school year; 1 in March)  Lock Down/Shelter-In-Place (3 required; 1 before December & 1 after January)  School Bus Emergency Evacuation Drill (3 required; Forward, rear, and both)  Time of Drill:  * At least one drill is required to not be during class time.  During class time  In between classes/during class changes*  — Recess or lunch time*  Other time when a significant number of the students are gathered but not in the classroom*  Date & Time of Drill:  Time required to evacuate/shelter/secure all personnel:  (i.e. Last person to check or leove building)		ipal				
Law Enforcement/Fire Dept. Agency:  Fire Department  Documentation of completed School Safety Drills shall be posted to school website within 30 days and maintained is 3 years per MI Fire Prevention Code PA 207 of 1941, as amended.  Reporting School:  Ludington Area Catholic School  School Year:  2023-2024  Drill # for The School Vear:  [Example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown]  #4/5 Fire  Type of Drill:  Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)  Tornado Safety Drills (2 required in the school year; 1 in March)  Lock Down/Shelter-In-Place (3 required; 1 before December & 1 after January)  School Bus Emergency Evacuation Drill (3 required; Forward, rear, and both)  Time of Drill:  * At least one drill is required to not be during class time.  During class time  In between classes/during class changes*  X Recess or lunch time*  Other time when a significant number of the students are gathered but not in the classroom*  Date & Time of Drill:  Time required to evacuate/shelter/secure all personnel:  [Le. Lost person to check or leave building]	Public Safety Agency Present For Drill		Name & Tit	le		
Documentation of completed School Safety Drills shall be posted to school website within 30 days and maintained is 3 years per MI Fire Prevention Code PA 207 of 1941, as amended.  Reporting School:  School Year:  2023-2024  Drill # for The School Year:  (Example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)  Type of Drill:  Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)  Tornado Safety Drills (2 required in the school year; 1 in March)  Lock Down/Shelter-In-Place (3 required; 1 before December & 1 after January)  School Bus Emergency Evacuation Drill (3 required; Forward, rear, and both)  Time of Drill:  * At least one drill is required to not be during class time.  In between classes/during class changes*  Recess or lunch time*  Other time when a significant number of the students are gathered but not in the classroom*  Date & Time of Drill:  Time required to evacuate/shelter/secure all personnel:  [i.e. Lost person to check or leave building)	Emergency Management Coordinator:					
Documentation of completed School Safety Drills shall be posted to school website within 30 days and maintained in 3 years per MI Fire Prevention Code PA 207 of 1941, as amended.  Reporting School:  Ludington Area Catholic School  School Year:  Drill # for The School Year:  [Example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown]  Type of Drill:  Fire Drill [5 required; 3 drills in the fall, 2 in the remaining school year)  Tornado Safety Drills (2 required in the school year; 1 in March)  Lock Down/Shelter-In-Place (3 required; 1 before December & 1 after January)  School Bus Emergency Evacuation Drill (3 required; Forward, rear, and both)  Time of Drill:  * At least one drill is required to not be during class time.  During class time  In between classes/during class changes*  X Recess or lunch time*  Other time when a significant number of the students are gathered but not in the classroom*  Date & Time of Drill:  Time required to evacuate/shelter/secure all personnel:  [i.e. Lost person to check or leave building)	Law Enforcement/Fire Dept. Agency:					
Reporting School:   Ludington Area Catholic School	Fire Department					
School Year:  Drill # for The School Year:  (Example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)  Type of Drill:  Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)  Tornado Safety Drills (2 required in the school year; 1 in March)  Lock Down/Shelter-In-Place (3 required; 1 before December & 1 after January)  School Bus Emergency Evacuation Drill (3 required; Forward, rear, and both)  Time of Drill:  * At least one drill is required to not be during class time.  During class time  In between classes/during class changes*  Recess or lunch time*  Other time when a significant number of the students are gathered but not in the classroom*  Date & Time of Drill:  Time required to evacuate/shelter/secure all personnel:  (i.e. Last person to check or leave building)			•		days and maintained for	
War   Fire   F	Reporting School:	Luding	ton Area Catholic Sch	ool		
Type of Drill:  Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)  Tornado Safety Drills (2 required in the school year; 1 in March)  Lock Down/Shelter-In-Place (3 required; 1 before December & 1 after January)  School Bus Emergency Evacuation Drill (3 required; Forward, rear, and both)  Time of Drill:  *At least one drill is required to not be during class time.  During class time  In between classes/during class changes*  Recess or lunch time*  Other time when a significant number of the students are gathered but not in the classroom*  Date & Time of Drill:  Time required to evacuate/shelter/secure all personnel:  (i.e. Last person to check or leave building)	School Year:	2023-2	2024			
Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)  Tornado Safety Drills (2 required in the school year; 1 in March)  Lock Down/Shelter-In-Place (3 required; 1 before December & 1 after January)  School Bus Emergency Evacuation Drill (3 required; Forward, rear, and both)  Time of Drill:  * At least one drill is required to not be during class time.  During class time  In between classes/during class changes*  X Recess or lunch time*  Other time when a significant number of the students are gathered but not in the classroom*  Date & Time of Drill:  Time required to evacuate/shelter/secure all personnel:  (i.e. Last person to check or leave building)	_	#4/5 F	ire			
Tornado Safety Drills (2 required in the school year; 1 in March)  Lock Down/Shelter-In-Place (3 required; 1 before December & 1 after January)  School Bus Emergency Evacuation Drill (3 required; Forward, rear, and both)  Time of Drill:  * At least one drill is required to not be during class time.  During class time  In between classes/during class changes*  X Recess or lunch time*  Other time when a significant number of the students are gathered but not in the classroom*  Date & Time of Drill:  Time required to evacuate/shelter/secure all personnel:  (i.e. Last person to check or leave building)	Type of Drill:					
Lock Down/Shelter-In-Place (3 required; 1 before December & 1 after January)  School Bus Emergency Evacuation Drill (3 required; Forward, rear, and both)  * At least one drill is required to not be during class time.  During class time  In between classes/during class changes*  Recess or lunch time*  Other time when a significant number of the students are gathered but not in the classroom*  Date & Time of Drill:  Time required to evacuate/shelter/secure all personnel:  (i.e. Last person to check or leave building)	Fire Drill (5 required; 3 drills in t	he fall,	2 in the remaining s	chool year)		
School Bus Emergency Evacuation Drill (3 required; Forward, rear, and both)  * At least one drill is required to not be during class time.  During class time In between classes/during class changes*	Tornado Safety Drills (2 required	d in the	school year; 1 in Ma	arch)		
Time of Drill:  * At least one drill is required to not be during class time.  During class time  In between classes/during class changes*  Recess or lunch time*  Other time when a significant number of the students are gathered but not in the classroom*  Date & Time of Drill:  Time required to evacuate/shelter/secure all personnel:  (i.e. Last person to check or leave building)	Lock Down/Shelter-In-Place (3 required; 1 before December & 1 after January)					
During class time In between classes/during class changes*X_ Recess or lunch time* Other time when a significant number of the students are gathered but not in the classroom*  Date & Time of Drill:  Time required to evacuate/shelter/secure all personnel:  (i.e. Last person to check or leave building)	School Bus Emergency Evacuation	on Drill	(3 required; Forwar	d, rear, and both)		
In between classes/during class changes*  Recess or lunch time* Other time when a significant number of the students are gathered but not in the classroom*  Date & Time of Drill:  Time required to evacuate/shelter/secure all personnel:  (i.e. Last person to check or leave building)	Time of Drill: *A	t least on	e drill is required to not	be during class time.		
	During class time					
Other time when a significant number of the students are gathered but not in the classroom*  Date & Time of Drill:  Time required to evacuate/shelter/secure all personnel:  (i.e. Last person to check or leave building)	In between classes/during class	change	es*			
Date & Time of Drill:  Time required to evacuate/shelter/secure all personnel: (i.e. Last person to check or leave building)	Recess or lunch time*					
Time required to evacuate/shelter/secure all personnel: (i.e. Last person to check or leave building)	Other time when a significant n	umber	of the students are	gathered but not	in the classroom*	
(i.e. Last person to check or leave building)	Date & Time of Drill:					
		ure all p	personnel:			
Total Number of Participants:	Total Number of Participants:					
Enhancements Made To Drill: Fire exit blocked, Scenario given, Missing Student, etc.		c.				
Drill Remarks or Observations:						

Name & If drill cond Public Scannon Em	of School Principal (or design gnature of School Principal: A Title of Person Conducting ducted by someone other than professions.	<b>Drill:</b> incipal	Jan Bigalke, Principal		
Name & If drill cond	R Title of Person Conducting ducted by someone other than pr	incipal			
Public Sc  — Em  — Lav  — Fir	ducted by someone other than pr	incipal			
— Em — Lav — Fir	afety Agency Present For Dr	•••			
Lav			Name & Title		
Fir	nergency Management Coordi	nator:			
_	w Enforcement Agency:				
Documen	e Department:				
			all be posted to school website within 30 days and maintained fo tion Code PA 207 of 1941, as amended.		
	Reporting School:	Luding	ton Area Catholic School		
	School Year:	2023-2	2024		
	rill # for The School Year: e: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown	#2/3 L	ockdown/Shelter in Place		
Type of I	Drill:				
Fire Drill (5 required; 3 drills in the fall,			2 in the remaining school year)		
	Tornado Safety Drills (2 requi	e school year; 1 in March)			
Lock Down/Shelter-In-Place (3 required			ed; 1 before December & 1 after January)		
School Bus Emergency Evacuation Drill			(3 required; Forward, rear, and both)		
Time of I	Drill: *	At least on	e drill is required to not be during class time.		
	During class time				
x	x In between classes/during class changes*				
Recess or lunch time*					
	Other time when a significant	number	of the students are gathered but not in the classroom*		
Date &	Time of Drill:		Feb. 29, 2024		
Time red	quired to evacuate/shelter/se	cure all p			
,	rson to check or leave building) umber of Participants:				
Enhance	ements Made To Drill:				
	ocked, Scenario given, Missing Student, 6 marks or Observations:	tc.			
ווווט אפו	iluins di Observations.				

Name of School Principal (or design	ee):	Jan Bigalke, Principal		
Signature of School Principal:				
Name & Title of Person Conducting farill conducted by someone other than pr	<b>I</b>			
ublic Safety Agency Present For Dr	ill	Name & Title		
Emergency Management Coordin	nator:			
Law Enforcement Agency:				
Fire Department:				
3 years per MI Fil	re Preven	all be posted to school website within 30 days and maintained for tion Code PA 207 of 1941, as amended.		
Reporting School:		gton Area Catholic School		
School Year:	2023-2	2024		
<b>Drill # for The School Year:</b> (Example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)	#3/3 L	ockdown/Shelter in Place		
Type of Drill:  Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)  Tornado Safety Drills (2 required in the school year; 1 in March)  X Lock Down/Shelter-In-Place (3 required; 1 before December & 1 after January)  School Bus Emergency Evacuation Drill (3 required; Forward, rear, and both)  Time of Drill:  At least one drill is required to not be during class time.  During class time  In between classes/during class changes*  Recess or lunch time*				
Other time when a significant number of the students are gathered but not in the classroom*				
<b>Date &amp; Time of Drill:</b> 3/4/2024				
Time required to evacuate/shelter/sec (i.e. Last person to check or leave building)	cure all p	personnel:		
Total Number of Participants:				
Enhancements Made To Drill: Fire exit blocked, Scenario given, Missing Student, e	tc.			

	Jones Emerg	501.07	211110 20		
N	ame of School Principal (or design	nee):			
	Signature of School Principal:				
Nai					
	<b>me &amp; Title of Person Conducting</b> Ill conducted by someone other than p				
Pub	lic Safety Agency Present For Di	rill		Name & Title	
	Emergency Management Coordi	nator:			
	Law Enforcement Agency:				
	Fire Department:				$\exists$
Doc	umentation of completed School Safet		· ·	to school website within 30 days and maintained 207 of 1941, as amended.	 I for
	Reporting School:	Luding	ton Area Cath	holic School	
	School Year: 2023-2				
Drill # for The School Year: (Example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown) #2/2 Tor			ornado		
Typ	e of Drill:				
l yp	Fire Drill (5 required; 3 drills i	n the fall,	, 2 in the rem	naining school year)	
_	Tornado Safety Drills (2 required in the school year; 1 in March)				
	Lock Down/Shelter-In-Place (3 required; 1 before December & 1 after January)				
	School Bus Emergency Evacuation Drill (3 required; Forward, rear, and both)				
Tim	e of Drill:	At least on	no drill is require	and to not be during class time	
	* At least one drill is required to not be during class time.  During class time				
-	In between classes/during class changes*				
	Recess or lunch time*				
	Other time when a significant number of the students are gathered but not in the classroom*				
Da	Date & Time of Drill: March 20, 2024				
-	ne required to evacuate/shelter/se	cure all r		Water 20, 2024	
(i.e. l	Last person to check or leave building)				
	tal Number of Participants:	1			
	hancements Made To Drill: exit blocked, Scenario given, Missing Student, (	etc.			
	II Remarks or Observations:				

Name of School Principal (or designe	e):	Jan Bigalke, Principal		
Signature of School Principal:				
Name & Title of Person Conducting E If drill conducted by someone other than prin				
Public Safety Agency Present For Dril	ı	Name & Title		
— Emergency Management Coordina	ator:			
Law Enforcement Agency:				
Fire Department:				
Documentation of completed School Safety I	Drills sho	all be posted to school website within 30 days and maintained for		
3 years per MI Fire	Preven	tion Code PA 207 of 1941, as amended.		
Reporting School: Ludington Area Catholic School				
School Year:	2023-2	2024		
Drill # for The School Year: (Example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown) #5/5 Fire				
Type of Drill:				
Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)				
Tornado Safety Drills (2 required in the school year; 1 in March)				
Lock Down/Shelter-In-Place (3 required; 1 before December & 1 after January)				
School Bus Emergency Evacuation Drill (3 required; Forward, rear, and both)				
Time of Drill: * At	· loast on	a drill is required to not be during class time		
* At least one drill is required to not be during class time.  During class time				
In between classes/during class changes*				
Recess or lunch time*				
Other time when a significant number of the students are gathered but not in the classroom*				
Date & Time of Drill:				
Time required to evacuate/shelter/seco	ure all p	personnel:		
(i.e. Last person to check or leave building)  Total Number of Participants:				

	ancements Made To Drill: exit blocked, Scenario given, Missing Student, etc.				
	l Remarks or Observations:				
No	ame of School Principal (or designee):				
	Signature of School Principal:				
	ne & Title of Person Conducting Drill: I conducted by someone other than principal				
Publ	ic Safety Agency Present For Drill	Name & Title			
	Emergency Management Coordinator:				
	Law Enforcement Agency:				
	Fire Department:				
 Docu		hall be posted to school website within 30 days and maintained for ntion Code PA 207 of 1941, as amended.			
	Reporting School:				
	School Year:				
(Ex	Drill # for The School Year: ample: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)				
Туре	e of Drill:				
	Fire Drill (5 required; 3 drills in the fall	, 2 in the remaining school year)			
	Tornado Safety Drills (2 required in the school year; 1 in March)				
	Lock Down/Shelter-In-Place (3 required; 1 before December & 1 after January)				
School Bus Emergency Evacuation Drill (3 required; Forward, rear, and both)					
Time	e of Drill: * At least o	one drill is required to not be during class time.			
	During class time				
_	In between classes/during class change	es*			
_	Recess or lunch time*				
_	Other time when a significant number	of the students are gathered but not in the classroom*			

	0 T' ( D .'!!				
	& Time of Drill:				
	required to evacuate st person to check or leave buildi	•	l personnel:		
Tota	l Number of Participa	nts:			
	Incements Made To D it blocked, Scenario given, M				
	Remarks or Observat				
	nemarks or observat				
Na	me of School Princip	oal (or designee):			
Signature of School Principal:					
Nam	e & Title of Person (	Conducting Drill:			
	conducted by someone	•			
Public Safety Agency Present For Drill		sent For Drill	Name & Title		
	Emergency Manager	nent Coordinator:			
	Law Enforcement Ag	ency:			
	Fire Department:				
Docur	• •		shall be posted to school website within 30 days and maintained for ention Code PA 207 of 1941, as amended.		
	Reporting Scho	ol:			
	School Year:				
Drill # for The School Year: (Example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)					
Туре	of Drill:				
	Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)				
	Tornado Safety Drills (2 required in the school year; 1 in March)				
	Lock Down/Shelter-In-Place (3 required; 1 before December & 1 after January)				
	School Bus Emergency Evacuation Drill (3 required; Forward, rear, and both)				
Time	of Drill:	* At least	one drill is required to not be during class time.		
	During class time		·		

	School Enlergency	Dillis Documentation Form		
	In between classes/during class changes*			
	Recess or lunch time*			
	Other time when a significant number of the students are gathered but not in the classroom*			
Date	e & Time of Drill:			
(i.e. La	e required to evacuate/shelter/secure all st person to check or leave building)	personnel:		
Tota	l Number of Participants:			
	ancements Made To Drill: xit blocked, Scenario given, Missing Student, etc.			
Drill	Remarks or Observations:			
Na	me of School Principal (or designee):			
	Signature of School Principal:			
Name & Title of Person Conducting Drill: If drill conducted by someone other than principal				
Publi	c Safety Agency Present For Drill	Name & Title		
	Emergency Management Coordinator:			
	Law Enforcement Agency:			
	Fire Department:			

Documentation of completed School Safety Drills shall be posted to school website within 30 days and maintained for 3 years per MI Fire Prevention Code PA 207 of 1941, as amended.